

BIR FORM  
2303

REVISED: APRIL 2019

REPUBLICA NG PILIPINAS  
KAGAWARAN NG PANANALAP  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 08B - SOUTH NCR  
REVENUE DISTRICT OFFICE NO. 044 - TAGUIG-PATEROS



OCN: 044RC2024000002797

Date OCN Generated: February 28, 2024

CERTIFICATE OF REGISTRATION

<b>TIN &amp; BRANCH CODE</b> 645-264-996-00000	<b>NAME OF TAXPAYER</b> OUTSOURCEY GLOBAL INC.	<b>TIN ISSUANCE DATE</b> February 28, 2024
<b>REGISTERING OFFICE</b> X	Head Office	Branch
<b>REGISTERED ADDRESS</b> 18F TWO/NEO BUILDING 3RD AVENUE CORNER 28TH STREET, BONIFACIO GLOBAL CITY FORT BONIFACIO 1635 CITY OF TAGUIG NCR, FOURTH DISTRICT PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
CORPORATE INCOME TAX	1702	January 1, 2025	ANNUALLY	On or before the 15th day of the 4th month following the close of the taxpayer's taxable year.
CORPORATE INCOME TAX	1702Q	April 1, 2024	QUARTERLY	Within sixty (60) days following the close of each of the first three (3) quarters of the taxable year.
WITHHOLDING TAX - COMPENSATION	1601C	February 29, 2024	MONTHLY	On or before the 10th day of the month following the month when the withholding was made except for taxes withheld for December which shall be filed and paid/remitted on or before January 15 of the succeeding year.
WITHHOLDING TAX - COMPENSATION	1604C	January 1, 2025	ANNUALLY	On or before January 31 of the year following the calendar year in which the compensation payment and other income payments were paid or accrued.
VALUE ADDED TAX	2550Q	April 1, 2024	QUARTERLY	Not later than the 25th day following the close of each taxable quarter.

**TAXPAYER TYPES/** DOMESTIC CORPORATION

**BUSINESS INFORMATION DETAILS**

TRADE NAME 1	CATEGORY	REGISTRATION DATE
OUTSOURCEY (PSIC)	62090-OTHER INFORMATION TECHNOLOGY AND COMPUTER SERVICE ACTIVITIES	February 28, 2024
<b>Line of Business</b>	BPO/INFORMATION TECHNOLOGY SERVICES	Primary

- REMINDERS:**
- An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
  - Filing of required tax return/s to conform with the above tax types, whether with or without business



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operation, to avoid penalties.

- For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
- Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
- For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.



DEOGRACIAS T. VILLAR, JR  
REVENUE DISTRICT OFFICER  
(Signature over Printed Name)

*Carmencita G. Villanueva*  
CARMENCITA G. VILLANUEVA  
OIC - Asst. Revenue District Officer

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.